

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Frank Brock
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member



CITY COUNCIL

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING AGENDA

MONDAY, NOVEMBER 19, 2018

Council Chambers
7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Scott Baker
Baker & Elowsky
City Attorney

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

5. **Consent Agenda**
 - A. **Approval of Minutes** – October 29, 2018 Study Session
 - B. **Approval of Minutes** – October 29, 2018 Council Meeting
 - C. **Approval of Minutes** – November 1, 2018 Study Session
 - D. **Approval of Minutes** – November 5, 2018 Study Session
6. **Consider / Approval of Disbursements**
 - A. Period 10.01.2018 – 10.15.2018 \$48,374.80
 - B. Period 10.13.2018 – 10.31.2018 \$557,882.78
7. **Consider / Acceptance of the Department Reports**
8. **Public Comment** – Items not on the agenda
9. **Public Hearings** – Community Development Block Grant

10. Action Requests:

- A. Consider / Approval – Community Development Block Grant
- B. Consider / Approval – 1ST Reading - An Ordinance To Amend Appendix A - Franchises, Amending Article I, Consumer Power Company in Its Entirety.
- C. Consider / Approval - Munetrix Contract
- D. Consider / Approval – Closing of City Hall offices on Thursday, December 20, 2018 from 12:30pm-4:30pm for Employee Holiday Celebration

11. City Administrator Report

12. City Attorney Report

13. Reports of Boards, Commissions and Committees

14. Unfinished / New Business

15. Adjourn



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, OCTOBER 29, 2018

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, OCTOBER 29, 2018 AT 6:00 P.M, IN THE 2ND FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Study Session was called to order at 6:10 p.m. by Mayor Pro Tem Kantor.

PRESENT: Mayor Garrett
Mayor Pro Tem Kantor
Council Members Brock, Ferguson and Stallings

ABSENT: None

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
Pamela Bratschi, City Treasurer
Michael Zang, Lathrup Village Police Department
Pamela Hill, Plante Moran
Aaron Sarver, Plante Moran

2. **Items for Discussion**

- A. **Fiscal Year 2017-2018 Audit Report** – Auditors from Plante Moran provided an overview of the audit for the fiscal year ended June 30, 2017.
- B. **RFQ – Real Estate Agent** –Discussed RFQ for a realtor for the property located at 19600 Forest Drive, known as House in the Woods. RFQ to be issued week of November 1, 2018, with a due date for proposals of December 7, 2018.

C. **Update on Personnel Policy** – City Administrator Mitchell shared a draft copy of the Personnel Manual that she is working on with Attorney Baker and Labor Attorneys.

3. Mayor and Council Comments

Council Member Ferguson inquired about the 2 posted position. City Administrator Mitchell reported that the deadline for applications is Monday, November 5th.

Mayor Garrett inquired about the evaluation forms for the City Administrator. Requested the council members to return the completed forms by November 5th.

Mayor Garrett reported that Dr. Fortson wanted to be more involved and offered to participate in a Feeding the Homeless Program with South Oakland Shelter. Proposed date was November 15th.

Council Member Ferguson inquired about pending lawsuits. Attorney Scott provided an update and that case summaries are being submitted.

Mayor inquired requested a copy of the lawn maintenance contract.

Mayor Pro Tem asked about the new AT&T sign.

Mayor Pro Tem asked about the road and grass repair near George's Soccer Supply.

4. Public Comment – None

5. Adjourn. No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, October 29, 2018 at 6:58 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, OCTOBER 29, 2018 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:06 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Brock, Ferguson, Stallings

Also Present: City Administrator Dr. Sheryl L. Mitchell, City Attorney Scott Baker, Sgt. Michael Zang and City Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-18-198 APPROVAL OF AGENDA

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Agenda.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-199 APPROVAL OF CONSENT AGENDA

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Consent Agenda.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-200 Minutes of the Study Session on September 24, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the Study session on September 24, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

CO-18-201 Minutes of the Regular Meeting on September 24, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the Regular meeting on September 24, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-202 Minutes of the Study Session on October 1, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the Study Session on October 1, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-203 Minutes of the Study Session on October 8, 2018 Joint Meeting of the City Council of the City of Lathrup Village, City Council of the City of Southfield and Southfield Public Schools Board of Education

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the October 8, 2018 Joint Meeting of the City Council of the City of Lathrup Village, City Council of the City of Southfield and Southfield Public Schools Board of Education.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-204 APPROVAL OF DISBURSEMENT REPORTS

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Disbursement Report of September 1, 2018 through September 15, 2018 totaling \$51,643.36.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

CO-18-205 **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Disbursement Report of September 16, 2018 through September 30, 2018 totaling \$714,623.35.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-206 **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Senator Vincent Gregory thanked everyone for their support for 20 years and his term will end at the end of 2018. Senator Gregory presented Council member Stallings with a tribute for her involvement with different organizations.

Introduction and swearing in of Officer Jeremy Huston.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Departmental Reports.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-207 **PUBLIC COMMENTS**

None

CO-18-208 **PUBLIC HEARINGS**

None

CO-18-209 **ACTION REQUESTS**

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

A. Consideration to Accept Fiscal Year 2017/18 Audit – Plant Moran

Motion by Council member Ferguson, seconded by Council member Stallings to accept the Fiscal Year 2017-2018 Audit as presented by Plante Moran.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

Motion carried.

B. Consideration to Approve - Purchase and Equipment for Dump Truck

Motion by Council member Ferguson, seconded by Council member Stallings to approve the purchase of a new truck for the Department of Public Services, as recommended for a cost not to exceed \$164,066.00

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

C. Consideration to Approve the Second Reading and Adoption of an Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, collection and Disposal, Sec. 54-32, Preparation of Solid Waste Materials.

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Second Reading and Adoption of an Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection and Disposal, Sec. 54-32, Preparation of Solid Waste Materials.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

D. Consideration to Approve – Motion to appoint a City Council member to the Election Commission for the November 6, 2018 General Election

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to appoint Council member Stallings to the Election Commission for the November 6, 2018 General Election.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

E. Consideration to Approve – Election Inspectors Pay Increase

City Clerk Yvette Talley gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Election Inspectors pay increase starting November 6, 2018 General Election.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

No: None

Motion carried.

- F. Consideration to Approve – Designation of the Observance of Veteran’s Day as an Official City Holiday.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the observance of Veteran’s Day as an Official City Holiday.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

- G. Consideration to Approve Changing Columbus Day to Indigenous Peoples Day

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Council member Stallings to approve changing Columbus Day to Indigenous Peoples Day.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

- H. Consideration to Appoint Rebecca L. Curtiss – Board of Review, 3 year term

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Council member Stallings to appoint Rebecca L. Curtiss to the Board of Review for a Three-year term ending December 31, 2021.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

- I. Consideration to Appoint Dane Johnson – Historic District Commission, term to expire December 31, 2021.

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to appoint Dane Archer Johnson to the Historic District Commission for a three year term ending December 31, 2021.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

- J. Consideration to schedule and publish a Public Hearing Notice – community Development Block Grant (CDBG) Funds, Monday, November 19, 2018 at 7:00 p.m.

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to schedule the 2019 Community Development Block Grant (CDBG) Public Hearing for November 19, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-210 REPORT OF THE CITY ADMINISTRATOR

Dr. Sheryl Mitchell reported:

Lathrup Village Time Bank will have an event October 29th 6:30 p.m.-8:00 p.m. in the Meeting Place

Special City Council Meeting will be held Thursday, November 1, 2018 at 6:00 p.m. to discuss Council rules of procedure.

Positions have been posted and applications are being accepted for the following positions:

-Community & Economic Development Manager

-Assistant-Building Department & Code Inspector

Election Day will be November 6, 2018

Lathrup Village Police department will be participating in “No-Shave November” to raise funds for children with hair loss due to medical issues.

Water Main Lining Project will begin the week of October 29th and residents effective by this have been notified

Small Business Saturday – Saturday, November 24, 2018 for more information

www.advantageOakalnd.com/ShopsSmall

Planning Commission- next meeting will be November 27 which will include a Study Session and Site Plan Review and Special Land Use for 26727 & 26751 Southfield Rd.

DDA has approved Sign Grants and Façade Grants program and their next meeting will be November 9th

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

Fall Fest on October 26th was a tremendous success

Santa and Tree Lighting Program scheduled for Sunday, December 2nd

SEMCOG – meeting was held October 18th in Novi- signed up for their Grant Finder Program

CO-18-211 REPORT CITY ATTORNEY

No comments

CO-18-212 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES

Mayor Pro Tem Kantor gave an update from the Planning Commission they will be updating Zoning regulations- accessory building language, maximum shed height from 8ft. to 10 ft., added a maximum square footage for all accessory buildings combined to 160 square feet, added swimming pool language and updated the definition section. The public hearing will be held on November 27th.

SEMCOG is seeking input from residents regarding the 2045 Regional Transportation Plan and there will be a meeting on November 26th

CO-18-213 UNFINISHED/NEW BUSINESS

City Clerk announced November 6, 2018 is Election Day. The City Clerk's office will be open Saturday, November 3, 2018 9:00 a.m. – 2:00 p.m. to vote absentee. Monday, November 5, 2018 will be the last day to absentee 8:00 a.m. – 4:00 pm. Also, the straight party section has been eliminated so voters have to vote each race. There is a sample ballot on the website or you may stop by the office for a copy of a sample ballot. You may take a sample ballot or any other voting literature into the voting booth.

CO-18-214 ADJOURNMENT

Motion by Council member Stallings, seconded by Council member Ferguson to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 29, 2018

The meeting was adjourned at 8:06 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, NOVEMBER 1, 2018

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, NOVEMBER 1, 2018 AT 6:00 P.M, IN THE 2ND MEETING PLACE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

1. **Call to Order.** The Study Session was called to order at 6:14 p.m. by Mayor Pro Tem Kantor.

PRESENT: Mayor Garrett
Mayor Pro Tem Kantor
Council Members Brock, Ferguson and Stallings

ABSENT: None

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
Pamela Bratschi, City Treasurer
Yvette Talley, City Clerk
Chief Scott McKee, Lathrup Village Police Department
Michael Zang, Lathrup Village Police Department
Jim Nelson, LVT / CMN
Eleanor A. Siewert
Saleem Siddiqi

2. **Items for Discussion**

A. Discussion – Council Rules of Order and Procedure. Eleanor A. Siewert, Professional Registered Parliamentarian provided an overview and offered suggestions for updates.

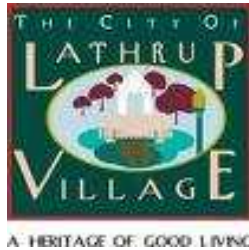
3. **Mayor and Council Comments** - None

4. **Public Comment** – None

5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Thursday, November 1, 2018 at 7:07 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, NOVEMBER 5, 2018

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, NOVEMBER 5, 2018 AT 6:00 P.M, IN THE 2ND FLOOR, MEETING PLACE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

1. **Call to Order.** The Study Session was called to order at 6:00 p.m. by Mayor Garrett.

PRESENT: Mayor Garrett
Mayor Pro Tem Kantor
Council Members Brock and Ferguson

ABSENT: Council Member Stallings

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
Pamela Bratschi, City Treasurer
Yvette Talley, City Clerk
Chief Scott McKee, Lathrup Village Police Department
Michael Zang, Lathrup Village Police Department
Tina Powell, Munetrix
Robert Kittle, Munetrix
Keith Dean
Grace Green, Resident
John Gray, Resident

2. **Items for Discussion**

- A. **Munetrix Presentation** – by Robert Kittle and Tina Powell. Munetrix is a platform for municipal metrics. It is a data analytic platform that measures everything relative to local government's fiscal and operational performance. Munetrix has a partnership with SEMCOG. The Michigan Treasury offers a reimbursement to local cities for up to 50% of the costs for financial forecasting and transparency reporting tools. Municipalities

interested in applying for the grants must submit applications by November 21, 2018. The fee for the 1-year license agreement is \$4,059.45 plus a one-time set up of \$608.92.

B. Discussion – Street Improvements – City Administrator Mitchell shared information on the current funding for Local and Major Street Funding, Capital Improvement Plan for streets through 2021, and the current surface rating report. There is more demand for street improvements than current funding. There is a need to identify additional funding. Consensus was to create a Work Group to explore the options for funding (grants, bonds, millage, and/or special assessment) for road improvements and possibly related water/sewer improvements) and make recommendations. Participants would include City Administrator Mitchell, Mayor Pro Tem Kantor, representative from Giffels Webster and residents. The City Administrator would seek residents interested in participating. It was indicated that in order to request a street millage increase, it would be necessary to amend the charter to raise the 20 mills limit for general government operations.

3. Mayor and Council Comments –

-) Chief McKee addressed the increased traffic due to the construction on Southfield Road.
-) Kantor: Issue with Saratoga Street and near George's Soccer Supply – in need of repairs since Feb. Why does it take close to a year? Mitchell responded that DPS typically on contacts the concrete company to come out once a year for the repairs.
-) Garrett: inquired about closing deadline for acceptance of applications for 2 positions. And, is there a possibility of looking to develop a new position that could assist the City Administrator.

4. Public Comment –

-) Keith Dean – inquired about part-time position with Police Dept. Indicated that application was rejected because he does not have an Associates Degree, although he retired from the Detroit Police Department and is currently an Oakland County Sheriff Deputy.
-) Grace Green – HUD refers to Citizen District Councils when making recommendations for drainage infrastructure funding as grants or 3% loans. And, is the liquor store sign illumination meeting local ordinance requirements.

5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, November 5, 2018 at 7:55 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 10/1/2018-10/15/2018

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$13,505.59	Bratschi, Carlton, Mitchell Schultz,Talley
DDA	\$720.00	Chung, Zuchowski
Bldg Mnt	\$0.00	
Police	\$31,516.92	Becker, Button, Carmack, Imber, Knoll Lask,Lawrence, McKee,Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Tamsen

Total Gross \$48,374.80

Deductions \$16,918.74

Net Payroll \$31,456.06

*** Fund Totals Include Gross Payroll**

General Fund	\$46,689.18
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$720.00
Water & Sewer Fund	\$965.62
Total	\$48,374.80

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 10/13/2018-10/31/2018

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$15,305.59	Bratschi, Carlton, Mitchell Schultz,Talley, Chung, Zuchowski
DDA	\$0.00	
Bldg Mnt	\$0.00	
Police	\$35,053.80	Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, McKee, Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Tamsen

Total Gross	\$52,991.68
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Deductions	\$17,791.89
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Net Payroll	\$35,199.79
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* Fund Totals Include Gross Payroll
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General Fund	\$378,927.49
Major Road Fund	\$7,701.44
Local Road Fund	\$10,321.46
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$7,011.13
Water & Sewer Fund	\$153,921.26
Total	\$557,882.78

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 10/01/2018 - 10/31/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	1,056.75	41791
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	INSURANCE	56.34	41799
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	41.22	41820
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CARLETTA HALL	COMMUNITY ROOM DEPOSIT	300.00	41816
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ERICA ALFORD	COMMUNITY ROOM DEPOSIT	300.00	41817
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MICHELE HOLMES	COMMUNITY ROOM DEPOSIT	300.00	41818
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TUANITA PICKENS	COMMUNITY ROOM DEPOSIT	300.00	41819
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BARBARA RAYFORD	COMMUNITY ROOM DEPOSIT	300.00	41824
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	HARRY JONES	COMMUNITY ROOM DEPOSIT	300.00	41841
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LYNN HARDY	COMMUNITY ROOM DEPOSIT	300.00	41849
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MAISHA SPIGHT	COMMUNITY ROOM DEPOSIT	300.00	41850
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	PAULA DIGGS	COMMUNITY ROOM DEPOSIT	300.00	41860
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROSALIND CASTELOW	COMMUNITY ROOM DEPOSIT	300.00	41864
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	YVONNE SOLOMON	COMMUNITY ROOM DEPOSIT	300.00	41876
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	UNION DUES	65.16	41759
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	421.12	41800
101-000.000-283.000	PERFORMANCE BONDS	Family Heating, Cooling &	BD Bond Refund	20.00	41768
101-000.000-283.000	PERFORMANCE BONDS	Igor Kourliandtchik	BD Bond Refund	150.00	41779
101-000.000-283.000	PERFORMANCE BONDS	Igor Kourliandtchik	BD Bond Refund	150.00	41779
101-000.000-283.000	PERFORMANCE BONDS	Mechanical Heating & Cooli	BD Bond Refund	280.00	41789
101-000.000-283.000	PERFORMANCE BONDS	Tallon Construction	BD Bond Refund	150.00	41806
101-000.000-283.000	PERFORMANCE BONDS	AT&T	BD Bond Refund	5,000.00	41822
101-000.000-283.000	PERFORMANCE BONDS	J K Unlimited Services	BD Bond Refund	150.00	41845
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	85.00	41875
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	2,213.63	41778
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	3,033.98	41844
Total For Dept 000.000				16,173.20	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	58.23	41790
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	1,192.15	41742
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	10.44	41796
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES, AND PRINTER FOR DPS	213.79	41796
101-100.000-726.000	OFFICE SUPPLIES	I.T. RIGHT	HANDHELD BAR CODE READER	139.83	41843
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	187.20	41859
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	62.99	41859
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	800.00	41767
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INS	1,873.95	41788
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS	8,286.50	41788
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS	7,197.00	41851
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL INS	5,229.25	41851
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES	50.00	41756
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES	153.00	41756
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES	2,051.50	41756
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES	400.00	41756
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES PROVIDED, 65TH BIRTHDAY	2,033.50	41833
101-100.000-805.000	CABLE TELEVISION	CMN TV	COUNCIL MEETING, NEWS BRIEF	825.00	41833
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	900.00	41754
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SER\	LINEN SERVICES	99.42	41755
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SER\	LINEN SERVICES	35.04	41755
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	BARBARA RAYFORD	COMMUNITY ROOM DEPOSIT	200.00	41824
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	1,250.00	41832

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 10/01/2018 - 10/31/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
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Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	LYNN HARDY	COMMUNITY ROOM DEPOSIT	200.00	41849
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDITING SERVICES	7,750.00	41861
101-100.000-832.000	CITIZEN COMMUNICATION/PR	HOOR MEDIA	ADVERTISING IN THE 2019 OAKLAND COUNTY	875.00	41774
101-100.000-832.000	CITIZEN COMMUNICATION/PR	ZIP ETC.INC.	FALL NEWSLETTER	3,395.00	41810
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	1,196.40	41742
101-100.000-848.000	GOVERNMENT OPERATIONS	BRUCE KANTOR	REIMBURSEMENT DIFFERENCE	36.00	41748
101-100.000-848.000	GOVERNMENT OPERATIONS	I.T. RIGHT	ANNUAL CONTRACT	4,750.00	41776
101-100.000-848.000	GOVERNMENT OPERATIONS	IAN FERGUSON	TRAVEL EXPENSES REIMBURSEMENT	171.77	41777
101-100.000-848.000	GOVERNMENT OPERATIONS	MICHIGAN WOMEN IN MUNICIPAL	WMWIG DUES	80.00	41792
101-100.000-848.000	GOVERNMENT OPERATIONS	PAMELA A. BRATSCHI	TRAVEL EXPENSE REIMBURSEMENT	233.26	41798
101-100.000-848.000	GOVERNMENT OPERATIONS	SHERYL MITCHELL	TRAVEL EXPENSE REIMBURSEMENT	127.53	41804
101-100.000-848.000	GOVERNMENT OPERATIONS	CITY OF BIRMINGHAM	SOCMA MEETING REIMBURSEMENT	587.75	41831
101-100.000-848.000	GOVERNMENT OPERATIONS	BEAUTIFICATION COUNCIL OF	MEMBERSHIP RENEWAL	20.00	41825
101-100.000-848.000	GOVERNMENT OPERATIONS	OAKLAND COUNTY TREASURERS	OCTA MEETING FOR PAM AND ARRON	60.00	41858
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET SERVICE	183.78	41758
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	PHONE BILLS FOR CITY BUILDINGS	625.70	41797
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	372.91	41797
101-100.000-850.000	TELEPHONE EXPENDITURES	SCHOOLEY MITCHEL	MONTHLY TELECOM SAVINGS	107.32	41803
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	MOVED EXTENSIONS 221 AND 224	62.50	41829
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	155.11	41874
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET FOR CITY HALL	119.85	41834
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	237.58	41807
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	291.51	41872
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	350.00	41877
101-100.000-880.000	CDBG EXPENDITURES	BARCO PRODUCTS COMPANY	ADA COMPLIANT PICNIC TABLES PAID FOR BY	7,508.81	41815
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISMENT	120.00	41749
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISMENT	144.00	41749
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISMENT	157.50	41749
101-100.000-900.000	PRINTING/PUBLICATION COSTS	ZIP ETC.INC.	FALL NEWSLETTER	83.00	41810
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MEDIANEWS- 21CM ADVERTISING	ADVERTISMENT	388.65	41852
Total For Dept 100.000 GOVERNMENT SERVICES				63,639.72	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.78	41808
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	2,401.27	41811
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	509.35	41812
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	147.37	41869
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.78	41873
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	617.50	41745
101-101.000-718.000	ELECTIONS	ELECTION SOURCE	EZ VOTING BOOTH	796.10	41766
101-101.000-718.000	ELECTIONS	GLORIA HARRIS-FORD	ELECTION ASST.	255.00	41771
101-101.000-718.000	ELECTIONS	OFFICE MANAGEMENT & CONSULTING	PRE TESTING OF ALL VOTING MACHINES	1,075.00	41814
101-101.000-718.000	ELECTIONS	GLORIA HARRIS-FORD	ELECTION ASSISTANCE	420.00	41839
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	22.20	41862
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	OAKLAND SCHOOLS	2018 SUMMER TAX BILLS	573.49	41795
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	2,722.50	41745
101-101.000-722.000	LEGAL SERVICES	KELLER THOMA	GENERAL MATTERS	660.40	41784
Total For Dept 101.000 ADMINISTRATION				10,541.74	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	550.25	41754
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	41791
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY HAI	550.25	41832

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	41854
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS FROM JULY THRU OCTOBER	5,199.31	41752
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	5,615.60	41763
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	48.05	41835
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CMN TV	CABLE SERVICES	45.00	41756
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CUMMINS BRIDGEWAY LLC	REPLACE OIL DRAIN VALVE	167.42	41760
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE FOR OCTOBER 2018	199.00	41761
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	PAINTING SUPPLIES, WASP SPRAY, CARPET C	377.20	41772
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	85.00	41780
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FACILITY SOLUTIONS GROUP	PINK FOAMING HAND SOAP	162.04	41838
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LUTZ ROOFING COMPANY, INC.	REPAIR LEAK ON ROOF AT CITY HALL	235.00	41848
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BUILDING SUPPLIES	367.16	41856
101-201.000-936.000	EQUIPMENT MAINTENANCE	TRUCK AND TRAILER SPECIALT	HITCH PINS	9.82	41871
101-201.000-938.000	PARKING LOT & GROUNDS	H2O IRRIGATION INC	WINTERIZED SPRINKLERS AT CITY HALL	250.00	41840
Total For Dept 201.000 BUILDING & GROUNDS				15,160.60	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	307.83	41808
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	41808
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	386.54	41811
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,121.90	41812
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	10,400.97	41813
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	PERScription REIMBURSEMENT	203.21	41828
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	COPAY REIMBURSEMENT	85.00	41828
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	173.04	41869
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	363.55	41873
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	41873
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	113.03	41790
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	244.80	41742
101-301.000-726.000	OFFICE SUPPLIES	BOUND TREE	MEDICAL KIT, BLACK POUCH, CAT TOURNIQUE	498.50	41827
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	ABSOLUTE SALES INTERNATIONAL	SERVICE CALL FOR VIDEO IN CHIEFS OFFICE	160.00	41743
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	LIFELOC TECHNOLOGIES	MOUThPIECE, EASY TAB PACKAGE	35.00	41847
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	SEPTEMBER 2018 MINIMUM COMMITMENT	50.00	41786
101-301.000-803.000	MEMBERSHIPS & MEETINGS	SOUTHWESTER OAKLAND COUNT	MEMBERSHIP FEE	60.00	41868
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	153.00	41742
101-301.000-822.000	TRAINING	AXON ENTERPRISE, INC	STANDARD BATTERY PACK, STANDARD CARTRIE	442.00	41823
101-301.000-822.000	TRAINING	MICHIGAN MUNICIPAL RISK M	TRAINING FOR GRIEVANCE PROCESSING FOR S	30.00	41853
101-301.000-824.000	CRIME PREVENTION	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	171.35	41742
101-301.000-824.000	CRIME PREVENTION	NATIONAL PEN	SOFT TOUCH PENS FOR POLICE DEPARTMENT W	194.44	41855
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	SECOND QUARTER BILLING FOR FIRE AND EMS	150,591.25	41753
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING	210.75	41793
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORMS	149.99	41801
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORMS	123.98	41863
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORMS	147.98	41863
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	JULY, AUGUST, SEPTEMBER PRISONER BOARD	2,000.00	41830
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET FOR POLICE DEPARTMEN	101.72	41758
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	PHONE BILLS FOR CITY BUILDINGS	398.36	41797
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	51.40	41821
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	155.10	41874
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET FOR POLICE DEPARTMEN	101.72	41834
101-301.000-851.000	RADIO COMMUNICATIONS	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP, PARTICIPATION, SOFTW	2,347.50	41857
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	195.96	41742

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
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Dept 301.000 PUBLIC SAFETY					
101-301.000-860.000	VEHICLE EXPENSE	B AND B COLLISION CORP	REPAIR DOOR SHELL, REPLACE DOOR VERTIC	252.50	41744
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2018 IMPALA	49.97	41747
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2017 TAHOE	63.95	41747
101-301.000-860.000	VEHICLE EXPENSE	COM SOURCE INC.	REMOTE SPEAKER, EAR RECIEVER	166.00	41757
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES FOR POLICE VEHICLES	79.29	41783
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC.	MIRROR REPAIR	9.99	41794
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	1,840.43	41807
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCTS	MICROPHONE SPEAKER/ MIC KIT	49.04	41836
101-301.000-860.000	VEHICLE EXPENSE	SOUTHFIELD MUFFLER & BRAKE	CHECK AND REPLACE SECONDARY BATTERY	198.95	41867
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	TIRE FOR POLICE TAHOE	232.46	41826
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	1,785.60	41872
Total For Dept 301.000 PUBLIC SAFETY				178,571.85	
Dept 401.000 PUBLIC SERVICE					
101-401.000-890.000	PARK MAINTENANCE	HORTULUS GARDENS	PARK MAINTENANCE AT SARRACKWOOD PARK	60.00	41773
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, W	WATER BILLS FROM JULY THRU OCTOBER	212.84	41752
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	162.60	41763
101-401.000-920.000	UTILITIES	PAETEC	PHONE BILLS FOR CITY BUILDINGS	132.09	41797
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	645.81	41807
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	51.69	41835
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	1,036.64	41872
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	8,530.55	41785
Total For Dept 401.000 PUBLIC SERVICE				10,832.22	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	CITY OF FERNADLE	USE OF STORAGE YARD FOR LEAF SEASON	1,545.00	41751
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SEPTEMBER SPECIAL CHARGES	142.29	41866
Total For Dept 501.000 LEAF COLLECTION				1,687.29	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	14,420.00	41805
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	12,772.00	41866
Total For Dept 502.000				27,192.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	41808
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	297.70	41811
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	22.14	41869
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	41873
101-601.000-726.000	OFFICE SUPPLIES	I.T. RIGHT	INSTALL OUTLOOK ON NEW COMPUTER	229.00	41843
101-601.000-812.000	COMMUNITY EVENTS	DENNIS FARAC	FESTIVAL PERFORMANCE	100.00	41740
101-601.000-812.000	COMMUNITY EVENTS	MAGGIE MCCABE	FESTIVAL PERFORMANCE	100.00	41741
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	OFFICE SUPPLIES, 65TH ANNIVERSARY SUPPI	2,103.97	41742
101-601.000-812.000	COMMUNITY EVENTS	SANTA WILL TRAVEL, LLC	DEPOSIT FOR SANTA CLAUSE FOR HOLIDAY FE	100.00	41865
101-601.000-812.000	COMMUNITY EVENTS	LARRY ARBOUR	FESTIVAL PERFORMANCE	100.00	41846
Total For Dept 601.000 RECREATION				3,102.81	
Total For Fund 101 GENERAL FUND				326,901.43	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	33.88	41811
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	2.77	41869

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Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	1,000.00	41837
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	297.71	41802
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	77.22	41802
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL AND TREE TRIMMING	1,461.75	41781
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	424.00	41781
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	41785
Total For Dept 702.000				7,701.44	
Total For Fund 202 MAJOR ROAD FUND				7,701.44	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	33.88	41811
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	2.77	41869
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	174.80	41750
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	2018 ROADWAY PROJECT	3,820.15	41770
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL AND TREE TRIMMING	1,461.75	41781
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	424.00	41781
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	41785
Total For Dept 703.000				10,321.46	
Total For Fund 203 LOCAL ROAD FUND				10,321.46	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	(1,159.75)	41811
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	29.71	41869
494-000.000-844.000	MAIN STREET PROGRAM	BARBARA BARRETT OATLEY	PERFORMANCE AT FOOD TRUCK FRIDAY	75.00	41746
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	GATEWAY MAINTENANCE	140.00	41773
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER	1,891.00	41770
494-000.000-887.000	FARMERS MARKET	C & G NEWSPAPERS	ADVERTISEMENT FOR FARMERS MARKET	3,284.80	41749
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41808
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41873
494-000.000-900.000	PRINTING/PUBLICATION COSTS	FASTSIGNS BIRMINGHAM	BANNERS	96.00	41769
494-000.000-900.000	PRINTING/PUBLICATION COSTS	HOOR MEDIA	ADVERTISING IN THE 2019 OAKLAND COUNTY	875.00	41774
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	1,762.71	41762
Total For Dept 000.000				7,011.13	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				7,011.13	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,391.40	41811
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	9.55	41869
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41873
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2448
592-536.000-902.000	BILLING SERVICES	GYRITHA BLINKILDE	WATER OVERPAYMENT	51.25	2451
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BIILLS	600.00	2452
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	41785
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPL	DEBRIS HAULED AWAY AT DPS YARD	695.00	41764
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	364.55	41765
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	114.93	41765
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	400.35	41765

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 10/01/2018 - 10/31/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	399.76	41765
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	755.00	41765
592-536.000-937.000	WATER SYSTEM MAINTENANCE	XYLEM DEWATERING SOLUTIONS	SERVICE CALL FOR RETENTION TANK	377.60	41809
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REPAIRED GATE VALVES, REPAIRED HYDRANT,	7,200.00	41870
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR SEPTEMBER 2018	32,787.37	2450
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WATER MAIN PARTS	1,179.56	41765
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WATER MAIN PARTS	6,115.11	41765
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WATER MAIN PARTS	70.72	41765
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WATER MAIN PARTS	29.60	41765
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WATER MAIN PARTS	719.58	41765
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2018 WATER MAIN PROGRAM	906.84	41770
Total For Dept 536.000 WATER DEPARTMENT				63,731.91	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	29.82	41808
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	131.08	41811
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	9.54	41869
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41873
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	41785
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	28.17	41763
592-537.000-939.000	SEWER SYTEM MAINTENANCE	JACK DOHENY COMPANIES, INC	HOSE GUIDE ROLLER ASSEMBLY	121.46	41782
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR MONTH ENDING SEPTEMBER	78,840.66	2449
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS FOR CITY BUILDINGS	797.65	41763
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLS FROM JULY THRU OCTOBER	275.36	41752
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	6.53	41835
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET AT RETENTION TANK	119.85	41758
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	PHONE BILLS FOR CITY BUILDINGS	145.56	41797
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	LOCKSMITH, INC.	REPAIR DOOR AT RETENTION TANK	72.50	41787
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR MONTH ENDING AUGUST	1,406.81	2449
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	41775
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HORTULUS GARDENS	EASTERN WHITE PINES FOR PARK	1,750.00	41842
Total For Dept 537.000 SEWER DEPARTMENT				89,223.73	
Total For Fund 592 WATER & SEWER FUND				152,955.64	

11/16/2018 03:15 PM
User: PAM
DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
POST DATES 10/01/2018 - 10/31/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	326,901.43	
			Fund 202 MAJOR ROAD FUNI	7,701.44	
			Fund 203 LOCAL ROAD FUNI	10,321.46	
			Fund 494 DOWNTOWN DEVELC	7,011.13	
			Fund 592 WATER & SEWER I	152,955.64	
			Total For All Funds:	504,891.10	



LAW OFFICE

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www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

October 8, 2018

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for September 1 through September 30, 2018

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of September, 2018:

1. General Retainer	\$1,650.00
2. Special Legal Services	\$1,072.50
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$ 617.50</u>
	\$3,340.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker
Lathrup Village Attorney

SRB/sds
Enclosures

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10-08-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 759
Invoice Period: 09-01-2018 - 09-30-2018

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
09-07-2018	SRB	Review study session agenda in preparation for meeting.	0.50	No Charge
09-10-2018	SRB	Attend Council Study Session.	3.00	No Charge
09-17-2018	SRB	Telephone conference with City Administrator re: agenda items.	0.25	No Charge
09-19-2018	SRB	Review agendas for Council Study Session and Regular Meeting.	0.50	No Charge
09-20-2018	SRB	Phone calls from and to Plante Moran re: audit.	0.25	No Charge
09-24-2018	SRB	Appear for Council Study Session and Regular Meeting.	2.00	No Charge
09-30-2018	SRB	Services rendered.		1,650.00
			Total Fees	1,650.00

Time Summary

Professional	Hours	Amount
SRB	6.50	1,650.00
		Total Fees
		1,650.00
		Total for this Invoice
		1,650.00

IBE
LAW OFFICE
BAKER & ELOWSKY, PLLC

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NOVI, MICHIGAN 48375
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10-08-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 760
Invoice Period: 09-01-2018 - 09-30-2018

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
09-04-2018	SRB	Receipt and review of Motions/Orders of Nolle Prosequi from Court Clerk; review information, draft email correspondence to Court Clerk re: 13LV00173A/B and 13LV02247.	0.25	32.50
09-06-2018	SRB	Receipt of preliminary docket from Court Clerk for 9/12; review of docket.	0.25	32.50
09-06-2018	SRB	Notice of required Court appearance to Officer T. Lawrence for formal hearing; copy to Police Clerk re: 18LV01144A.	0.25	32.50
09-06-2018	SRB	Draft notice to Officer Tompkins of adjourned date with new date re: 18LV01583A; copy to Police Clerk.	0.25	32.50
09-11-2018	SRB	Receipt of final docket from Court Clerk for 9/12 before Judge John; review docket; email correspondence to J. Wright.	0.25	32.50
09-12-2018	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.00	390.00
09-17-2018	SRB	Receipt and review of correspondence from Court Administrator re: Tax Garnishment Program; response to same.	0.25	32.50
09-18-2018	SRB	Notice of required Court appearance to Officer G. Lask for formal hearing re: 18LV01569A; copy to Police Clerk.	0.25	32.50
Total Fees				617.50

Time Summary

Professional	Hours	Amount
SRB	4.75	617.50
Total Fees		617.50
Total for this Invoice		617.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 1

LAW OFFICE
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10-08-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 761
Invoice Period: 09-01-2018 - 09-30-2018

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
09-06-2018	SRB	Receipt and review correspondence from City Administrator; respond to same.	0.25	32.50
09-06-2018	SRB	Receipt of correspondence from City Administrator re: Gorbe litigation; respond to same.	0.25	32.50
09-07-2018	SRB	Review correspondence from City Administrator re: Study Session Agenda.	0.25	32.50
09-07-2018	SRB	Review correspondence from City Clerk re: Metro Act application.	0.25	32.50
09-10-2018	SRB	Receipt and review correspondence from City Clerk re: FOIA; respond to same.	0.25	32.50
09-11-2018	SRB	Receipt and review correspondence from Sgt. Zang re: Olga's issue.	0.25	32.50
09-11-2018	SRB	Review and respond to correspondence from Code Enforcement Officer and City Administrator re: Olga's issue.	0.50	65.00
09-12-2018	SRB	Review correspondence from City Administrator re: DDA sign grants.	0.25	32.50
09-17-2018	SRB	review correspondence from City Administrator re: agenda items.	0.25	32.50
09-17-2018	SRB	Revise and forward refuse ordinance for first reading.	0.50	65.00
09-17-2018	SRB	Review multiple correspondence from Code Enforcement Officer re: Olga's issue.	0.50	65.00
09-18-2018	SRB	Review correspondence from Code Enforcement Officer re: Fire Inspections.	0.25	32.50
09-18-2018	SRB	Receipt and review multiple correspondence from Code Officer re: Olga's issue.	0.25	32.50
09-18-2018	SRB	Receipt and review correspondence from City Administrator re: joint meeting.	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Date	Professional	Description	Hours	Amount
09-18-2018	SRB	Review correspondence from City Treasurer.	0.25	32.50
09-19-2018	SRB	Review correspondence from Code Officer/Planner re: site plan review.	0.25	32.50
09-19-2018	SRB	Receipt and review multiple correspondences from Code Officer re: Olga's issue.	0.25	32.50
09-19-2018	SRB	Review correspondence from City Administrator re: Council Agenda.	0.25	32.50
09-21-2018	SRB	Review correspondence from Oakland County Equalization re: G&A appeal.	0.25	32.50
09-24-2018	SRB	Receipt and review correspondence from City Administrator re: Metro Act request, respond to same.	0.25	32.50
09-24-2018	SRB	Receipt and review correspondence from City Administrator re: Service Line correspondence; respond to same.	0.25	32.50
09-24-2018	SRB	Review correspondence from Chief McKee re: TCO.	0.25	32.50
09-24-2018	SRB	Receipt and review of Petitioner's Property Tax Petition; email correspondence to Oakland County Equalization, draft Appearance, Respondent's Answer to Petition, Proof of Service and correspondence to Tax Tribunal; forward copy to County, file with Tribunal, copy to opposing representative re: G&A Real Estate Investors LLC, MTT Docket No. 18-001810.	1.25	162.50
09-25-2018	SRB	Review correspondence from City Administrator re: Olga's issue.	0.25	32.50
09-27-2018	SRB	Receipt and review correspondence from Michigan Tax Tribunal re: G&A tax appeal.	0.25	32.50
09-29-2018	SRB	Receipt and review correspondence from City Administrator re: Gorbe litigation.	0.25	32.50
			Total Fees	1,072.50

Time Summary

Professional	Hours	Amount
SRB	8.25	1,072.50
		Total Fees
		1,072.50
		Total for this Invoice
		1,072.50

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED SEPTEMBER 30, 2018

	Revenues Through 9/30/2018	Expenses Through 9/30/2018	Revenues Over (Under) Expenses
101-GENERAL FUND	2,882,798	845,280	2,037,518
202-MAJOR STREET FUND	-	33,098	(33,098)
203-LOCAL STREET FUND	-	293,063	(293,063)
258-CAPITAL ACQUISITION FUND	422	52,136	(51,714)
494-DOWNTOWN DEVELOPMENT AUTHORITY	39,780	34,955	4,825
592-WATER & SEWER FUND	639,631	374,767	264,864
GRAND TOTAL ALL FUNDS	<u>3,562,630</u>	<u>1,633,298</u>	<u>1,929,332</u>

CITY OF LATHRUP VILLAGE

DEPARTMENT REPORTS

October 2018 Police Report Summaries

10/1 – 18-8420: Assault and Battery

Officers were dispatched to a disturbance at a residential home. Upon arriving at the home, officers encountered a subject that was intoxicated and breaking things in the home. The subject was bleeding from the hands and arms. When officers tried to talk to the subject, the subject became combative. Officers restrained the subject, and the subject was transported to Providence Hospital for medical treatment.

10/1 – 18-8429: Trespassing

Reporting party contacted police to report a subject sleeping in a secure building. The subject was found in the building using the facilities. Officers advised the subject on trespassing.

10/1 – 18-8447: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was arrested and transported to Berkley PD for booking where she posted bond. The vehicle was impounded by Quality Towing.

10/2 - 18-8455: Found Property

An Officer while on routine patrol found a computer and printer near a bus stop. The Officer contacted local computer stores and none of them reported any theft. The property was placed in the property locker at LVPD.

10/2 – 18-8456: Assist Other Agency

Officers overheard radio traffic from Southfield dispatch regarding a robbery in progress near the Lathrup Village border. Officers arrived in the area to assist Southfield PD if necessary. Officers were asked to assist in clearing the building.

10/2 - 18-8477 Lost Property

Officers were dispatched to the station to take a report of a lost wallet. The complainant advised he was unsure of where he lost the wallet. Complainant was advised to cancel all of his credit cards and to monitor his bank accounts for any fraudulent activity.

10/3 – 18-8503 Uttering and publishing.

Officers were dispatched to a report of a subject having an issue cashing two checks. The reporting party tried to cash two checks for service provided. The financial institution informed the reporting party that the checks were from a closed account. The reporting party requested a report.

10/3- 18-8504 Intimidation

Complainant came into LVPD to report intimidating and harassing phone call they have been receiving from an ex-business partner. The threats are regarding money from the business they once shared. The complainant stated there were also threats made about a civil suit. The complainant made a report to document the incident.

10/3 – 18-8519 Property Damage Accident

Complainant came into LVPD to make a property damage accident report that occurred in February of 2018. The complainant lives on the other side of the state and was unable to come in until now. The complainant and other driver exchanged information at the time of the crash. An incident report was completed.

10/3 - 18-8529 MDOP

Officers were dispatched to a MDOP in the city. A local business had its glass door and display case damaged by a subject wielding a wrench. Officers arrived on scene; they were unable to locate the subject. The wrench was located and taken as evidence.

10/3 – 18-8530 Assault and Battery of a Police Officer

An officer was dispatched to a report of an MDOP at a residence. When the Officer arrived to the residence the front window was smashed out and a subject was laying face down in the front yard. The subject matched the description in the previous MDOP incident that occurred earlier that night. As the officer approached the subject, the subject jumped up and attacked the Officer. The subject was restrained and transported to Providence Hospital.

10/5- 18-8594 Assist Fire Department

Officers were dispatched to a residence to assist fire department with a medical run. When officers arrived a subject was not breathing. Officers started CPR until Southfield Fire Department took over CPR. Subject was transported to Royal Oak Beaumont.

10/6 - 18- 8615 Animal Intentional Tortured/ Abused

Officers were dispatched to a residence to investigate a complaint of animal abuse. The reporting party was concerned for the safety of a dog that lived at the residence. Officers conducted a welfare check on the dog and discovered it deceased in a cage. Officers investigated the incident at the scene and, the suspect was arrested and transported to OCJ.

10/7- 18- 8635 DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited, advised to park vehicle and call for a ride.

10/11- 18-8779 Hospice Death

Officers were dispatched to a residence for a hospice death and a Registered nurse was on scene. Medical examiner's office released the body to the family.

10/13- 18-8838 Accidental Property Damage

An Officer was flagged down by a resident about damage to his yard. The reporting party stated a box truck got stuck near the culvert in the parties' yard and caused minor damage to the sod.

10/15 – 18-8898 Larceny

Complainant came into LVPD to report a larceny that occurred at their place of employment. Complainant stated an external hard drive was stolen; and the suspect is a contractor who was painting the office. The incident is under investigation.

10/15- 18-8905 Arrest Warrant

Officer conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver also had a valid Southfield warrant; she was arrested and turned over to Southfield Police. The vehicle was impounded to Quality Towing.

10/16- 18-8927 Traffic Complaint

Officers conducted a traffic stop and discovered the vehicle was unregistered and no valid insurance. The driver was issued a citation, the vehicle was parked, and she called for a ride.

10/17 – 18-9005 Assist Fire Department

Officers assisted Southfield Fire Department on a medical run for a subject having a medical episode. When officers arrived on the scene the subject was slumped over in his parked vehicle. Southfield Fire transported subject to Royal Oak Beaumont. Subject's property was transported to LVPD for safe-keeping and next of kin was notified.

10/18- 18-9042 Traffic Complaint

Officer conducted a traffic stop and discovered the vehicle plate was expired. The driver was issued a citation, and the plate was confiscated per Secretary of State. The driver was cited, advised to park vehicle and call for a ride.

10/19 18-9063 Home invasion

An Officer was flagged down while on patrol about a possible home invasion that occurred. The Officer arrived to the residence and observed that the front door had been kicked in. The officer conducted an internal check of the residence, and no suspects were located. The residence was processed for evidence, and the incident is under investigation.

10/19 – 18-9066 Suspicious Circumstances

Reporting party came into LVPD to report a traffic altercation. The reporting party stated when she was in the center left turn lane trying to turn east on a street, another vehicle was driving north bound in the turn lane. The reporting party said the other driver was really agitated, honked and pointed what looked to be handgun at the reporting party. No suspect information was provided.

10/19 18-9081 Suspicious Circumstance

Officers were dispatched to a residence for a suspicious bag left outside a home. Officers located the bag that appeared to be filled with fabric and a letter that addressed in our city. Officers located the owner of the bag, who stated the bag was located in her car that was unlocked. Officers had the owner check their vehicle and nothing else was missing. Report taken and incident is under investigation.

10/19 18-9084 Larceny from Auto

An Officer conducted a follow up on 18-9081. The reporting party stated she was able to get the footage from the night her bag was taken from her vehicle. The officer observed two subjects on the video take the bag out of the reporting parties' vehicle and walk away on foot.

10/20 -18-9107 Family Trouble

Officers were dispatched to a residence for a family trouble. When officers arrived one party had left. One officer spoke with the reporting party, while other officer did an area check and was able to locate the second party. Both parties involved in the family trouble stated the argument was all verbal, and were advised.

10/20- 18-9109 Assault

Officers were dispatched to a customer trouble that occurred. Officers spoke to the reporting party who stated that he was assaulted by the subject. The reporting party stated the suspect pushed him against the front of the building because of a verbal argument over money. Report was taken and, incident is under investigation.

10/20 18-9113 Neighbor Trouble

Officers were dispatched to a residence for an ongoing neighbor trouble. The reporting party stated her neighbor has been harassing her. Officers spoke to and advised both parties.

10/21 18-9148 DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited for driving while suspended. The vehicle was impounded by Quality Towing.

10/22 18-9163 Civil Matter

The reporting party came in to LVPD to make a report of possible fraud. He stated his former business partner took funds out of a joint business account. He was advised that this is a civil matter, and needed to go through the court system on this matter. Report was taken on this matter.

10/22 18-9173 Domestic Violence

The reporting party came into LVPD to make a report of an assault that occurred earlier in the week. The reporting party stated she and her boyfriend got into a verbal argument that turned physical. The reporting party stated he struck her multiple times and spit in her face. An officer interviewed both parties involved and the incident is under investigation.

10/23 18-9201 Traffic Complaint

Officers conducted a traffic stop and discovered the driver had an expired driver's license. The driver was issued a citation, the vehicle was parked, and she called for a ride.

10/24 18-9228 Traffic Complaint

Officers conducted a traffic stop and discovered the vehicle was unregistered and no valid insurance. The plate was confiscated and placed into evidence. The driver was issued a citation, the vehicle was parked, and she called for a ride.

10/25 18-9281 Larceny by Conversion

The reporting party came into LVPD to make a report about a larceny. The reporting party stated the contractor she hired to do repairs on her house failed to finish the repairs. The reporting party authorized the contractor to use her credit card but the contractor made some unauthorized purchases. A report was taken and the reporting party was advised on the civil process.

10/26 18-9346 Assist Fire Department

An officer was dispatched to a residence to assist the fire department with a medical run. When the officer arrived the subject was not breathing. Officer began CPR as Southfield Fire provided advanced first aid. Subject was transported to Royal Oak Beaumont.

10/27 18-9360 Arrest Warrant

Officer conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver also had a valid Detroit warrant; he was arrested and transported to Dickerson Center. The vehicle was impounded to Quality Towing.

10/27 18-9369 Welfare Check

An Officer was dispatched to check the welfare of a driver whose vehicle was blocking traffic and not running. The officer made contact with the driver; and she stated she was in an accident on the expressway, and their car is not drivable. The vehicle was impounded because it was road hazard and the driver called for a ride.

10/29 18-9406 Warrant Arrest

Officer conducted a traffic stop and discovered the driver had a valid warrant out of Auburn Hills. She was arrested and turned over to Auburn Hills PD. The vehicle was impounded to Quality Towing.

10/29 18-9412 Suspicious Person

The reporting party came in to LVPD to make a report about a check she tried to cash. The reporting party was given a check to purchase software for a job she just got. The reporting party was told by the financial institution that the check was fraudulent. Report was taken and the reporting party was advised.

10/30 18-9453 Suspicious Circumstance

The reporting party came in to LVPD to make a report about having paid a service deposit to a company to fix some plumbing in her home. The reporting party stated the company never came to back to her home to complete the repairs. The reporting party said that when she called the company about this issue it goes straight to voicemail. Report was taken and the reporting party was advised.

10/31 18-9514 DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was arrested and transported to Berkley PD for booking where he posted bond. The vehicle was impounded by Quality Towing.

SOCRRA

Community Partners in Recycling & Waste

Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 2, 2018



Yvette Talley
City Clerk
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Subject: Appointment of Representative & Alternate

Dear Ms. Talley:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Lathrup Village are as follows:

Representative

Alternate

K. Marten

S. Kammer

It is requested that the City Council, by resolution, appoint a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2018.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

A handwritten signature in blue ink that appears to read "Jeffrey A. McKeen".

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf

SOCRRA • 3910 W. Webster Road • Royal Oak • Michigan • 48073 • Phone 248.288.5150 • Fax 248.435.0310 • Email

socrra@socrra.org

www.socrra.org

Printed on Post Consumer Recycled Content Paper

Monthly Permit List

11/01/2018

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB180105	09/27/2018	BAZYDLO, SARA	18781 BUNGALOW DR	40-24-14-452-007	\$230.00	
Work Description: Carbon Fiber Reinforcement						
PB180107	10/01/2018	WILLIAMS, MICHAEL A	27731 RAINBOW CIR	40-24-14-304-028	\$522.00	
Work Description: Replace 14 windows same size and one doorwall.						
PB180108	10/02/2018	MOORHEAD, TERESE M	28288 SUNSET W BLVD	40-24-14-276-005	\$438.00	
Work Description: Remove all roofing and install new shingles, ice & water, felt with ridge vent Remove siding on NW elevation on home only and install new fanfold siding.						
PB180109	10/03/2018	ROBERTSON, JOHN	18714 W GLENWOOD BLVD	40-24-14-252-012	\$210.00	
Work Description: Re roof. Strip existing shingles Install ice and water Tar paper New shingles Flashing						
PB180110	10/03/2018	LUNN, DAVID	18140 LINCOLN DR	40-24-23-280-046	\$365.00	
Work Description: Demolition of house.						
PB180113	10/09/2018	HUGHEY, PATRICIA	27451 BLOOMFIELD DR	40-24-14-451-011	\$1,072.40	
Work Description: Fire repair of home. Scope of work attached to permit. All structural repair. Cost: \$85,568.88 Note all repairs must comply with current 2015 MRC requirements including all plumbing, Electrica and HVAC repairs and replacements						
PB180114	10/10/2018	YANTUS, PAUL G	28077 SUNSET W BLVD	40-24-14-256-018	\$245.00	
Work Description: Strip and reroof						
PB180115	10/10/2018	FRAZIER, JOSEPH	18488 LINCOLN DR	40-24-23-257-040	\$200.00	
Work Description: Remove and replace four windows. Same size and location. U-factor 0.27. No structural changes						
PB180117	10/16/2018	Home Towne Properties	17575 SUNNYBROOK AVE	40-24-13-359-010	\$260.00	
Work Description: NEW KITCHEN CABINETS & COUNTERTOPS Laminate floors Drywall repair						
PB180118	10/19/2018	Bennett, Johnnie	28601 ELDORADO PL	40-24-14-207-015	\$438.00	
Work Description: Tearing off and reroofing house and garage						
PB180119	10/24/2018	WEBSTER JR, BENJAMIN S	18959 ELDORADO PL	40-24-23-252-002	\$245.00	

Work Description: Tear off 2 layers from house and garage.
Reshingle house.
Clean up.

PB180120	10/25/2018	JEFFRIES, DEBORAH	17554 LINCOLN DR	40-24-24-154-031	\$245.00
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Work Description: TEAR OFF TWO LAYERS AND REFOOF

PB180121	10/26/2018	BRUCE PAUL CALDER & TRUI	17401 SAN ROSA BLVD	40-24-13-106-005	\$170.00
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Work Description: Install 5 vinyl replacement windows

PB180122	10/26/2018	REGAL ASSETS II, LLC.	17310 RAINBOW DR	40-24-24-156-016	\$260.00
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Work Description: Strip and reshingle house and attached garage.

PB180124	10/29/2018	WASHINGTON, KEVIN L	27265 LATHRUP BLVD	40-24-13-357-015	\$215.00
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Work Description: Install 6 vinyl replacement windows

PB180125	10/29/2018	BAUER MD, RALPH E	18632 BUNGALOW DR	40-24-14-476-015	\$453.00
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Work Description: Tear off shingles and reroof

Total Permits For Type: 16
Total Fees For Type: \$5,568.40
Total Const. Value For Type: \$175,089

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE180075	08/01/2018	KINNIE, MICHAEL	26349 MEADOWBROOK WAY	40-24-23-253-014	\$95.00	
Work Description: Standby generator						
PE180086	10/01/2018	KATHERINE A CALKIN TRUST	27325 BLOOMFIELD DR	40-24-14-452-016	\$80.00	
Work Description: one motor						
PE180087	10/01/2018	WHEELLOCK, PATRICK J	26740 BLOOMFIELD S DR	40-24-23-228-005	\$80.00	
Work Description: One 16kw generator						
PE180088	10/04/2018	26820 INVESTMENTS LLC	26820 SOUTHFIELD RD	40-24-24-101-002	\$80.00	
Work Description: 13 Lamps						
PE180089	10/11/2018	ONICIU, CHRISTIAN	27675 LATHRUP BLVD	40-24-13-306-010	\$95.00	
Work Description: Furnace wiring. Lenox furnace SL280UH110V6B Lennox Air Conditioner 12AEXN042 3.5 ton						
PE180090	10/12/2018	DAVIS, RITA S	17311 CORAL GABLES AVE	40-24-24-105-005	\$70.00	
Work Description: Furnace wiring for Bryant 310AAV042090 90,000 BTU						
PE180091	10/15/2018	EBBING, ROBERT	27451 GOLDENGATE W DR	40-24-14-476-024	\$90.00	
Work Description:						

PE180092	10/19/2018	WASKE, AMANDA	18130 KILBIRNIE AVE	40-24-23-277-024	\$70.00
Work Description: Furnace wiring Carrier 59SPSA080 80,000 BTU furnace					
PE180093	10/26/2018	MARTIN, MICHAEL	27660 CALIFORNIA NW DR	40-24-14-430-001	\$70.00
Work Description: Bryant 915 Furnace One furnace wiring					
PE180094	10/26/2018	Reserve Management Co.	18130 MEADOWOOD AVE	40-24-23-230-020	\$150.00
Work Description: Goodman Furnace: Furnace wiring 80,000btu GMS8080 4BN serial # 1809081721 Air conditione: Goodman 2.5 ton					
PE180095	10/29/2018	KNIGHT, WILLIAM	28145 LATHRUP BLVD	40-24-13-155-008	\$79.00
Work Description: four circuits-kitchen					
PE180096	10/29/2018	Home Towne Properties	17575 SUNNYBROOK AVE	40-24-13-359-010	\$79.00
Work Description: four circuits-kitchen					

Total Permits For Type: 12
Total Fees For Type: \$1,038.00
Total Const. Value For Type: \$7,532

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PEXC-012-18	10/03/2018	ORNSBY, NARA	17540 AVILLA BLVD	40-24-13-105-012	\$130.00
Work Description: New approach. Replacing sidewalk. 20' of city sidewalk.					
PEXC-014-18	10/17/2018	LEY, ANDRE	19051 DOLORES AVE	40-24-14-181-003	\$80.00
Work Description: Approach 342 square feet.					
PEXC-016-18	10/23/2018	M & D Assets LLC	18467 MIDDLESEX AVE	40-24-23-255-010	\$120.00
Work Description: Approach and culvert					

Total Permits For Type: 3
Total Fees For Type: \$330.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
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PF180012 10/05/2018 Doris & Juan Hooper 26710 LATHRUP BLVD 40-24-24-105-007 \$80.00

Work Description: One 6ft gate
One 4ft gate
13 feet of 6ft vinyl fencing

PF180014 10/24/2018 TIMMA, LILLIAN 18740 ROSELAND BLVD 40-24-14-201-047 \$65.00

Work Description: 5ft gate and 13 ft of ornamental metal fence.

Total Permits For Type: 2
Total Fees For Type: \$145.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PM180059	08/01/2018	KINNIE, MICHAEL	26349 MEADOWBROOK WAY	40-24-23-253-014	\$85.00	
Work Description: Standby generator Gas piping pressure test						
PM180067	09/28/2018	KATHERINE A CALKIN TRUST	27325 BLOOMFIELD DR	40-24-14-452-016	\$110.00	
Work Description: Gass pressure test Generator						
PM180070	10/02/2018	WHELOCK, PATRICK J	26740 BLOOMFIELD S DR	40-24-23-228-005	\$95.00	
Work Description: Generac generator						
PM180071	10/04/2018	MICHIGAN FIRST CREDIT UN	27000 EVERGREEN RD	40-24-14-356-052	\$160.00	
Work Description: Ray Pak Boiler H7-125A 1,250,000 BTU Process Tubing						
PM180073	10/12/2018	DAVIS, RITA S	17311 CORAL GABLES AVE	40-24-24-105-005	\$75.00	
Work Description: Bryant furnace 310AAV042090 90,000 BTU						
PM180074	10/15/2018	Home Towne Properties	17575 SUNNYBROOK AVE	40-24-13-359-010	\$115.00	
Work Description: Ameristar furnace 80,000 BTU Ameristar Air Conditioner 2.5 ton						
PM180076	10/26/2018	MARTIN, MICHAEL	27660 CALIFORNIA NW DR	40-24-14-430-001	\$75.00	
Work Description: Bryant 915 furnace 90,000 BTU						
PM180077	10/26/2018	Reserve Management Co.	18130 MEADOWOOD AVE	40-24-23-230-020	\$130.00	
Work Description: Furnace 80,000btu Goodman GMS880 4BN seriel number:1809081721 Chimney Liner Air conditioner: Goodman 2.5 Ton						

Total Permits For Type: 8
Total Fees For Type: \$845.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PORC-180012	10/15/2018	REGAL ASSETS II, LLC.	17310 RAINBOW DR	40-24-24-156-016	\$25.00	

Work Description:

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP180043	10/08/2018	WILLCOCKS, STEPHEN G	19228 BUNGALOW DR	40-24-14-330-009	\$65.00	

Work Description: Replacing 60ft of sewer.

PP180044	10/22/2018	JONES, DENISE M	19020 BUNGALOW DR	40-24-14-334-006	\$50.00	
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Work Description: Backflow sprinkler system

PP180046	10/23/2018	LOVE, GEORGE C	19119 SUNNYBROOK AVE	40-24-14-381-021	\$65.00	
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Work Description: Sewer Repair. 15 ft

Total Permits For Type: 3
Total Fees For Type: \$180.00
Total Const. Value For Type: \$0

Shed

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PSHED-004-18	10/10/2018	DAVIS, JUAN	18860 SAN JOSE BLVD	40-24-14-401-011	\$65.00	

Work Description: 8 x 8 shed. Plastic and wood.

Total Permits For Type: 1
Total Fees For Type: \$65.00
Total Const. Value For Type: \$0

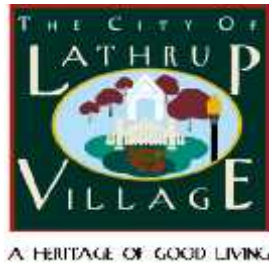
Report Summary

Permit.DateIssued Between
10/1/2018 12:00:00 AM AND
10/30/2018 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$8,196.40

Grand Total Permits: 46

Grand Total Const. Value: \$182,621



Memorandum

To: City Council

From: Molly Tamsen Parks and Recreation

Re: Executive Director Report for November 16, 2018

Date: November 16, 2018

Upcoming events

December 2nd	1:00pm-5:00pm	Winter Fest
Santa/Reindeer 1:00pm- 3:00pm		
Fortson Sponsoring Ornaments Decorating/Tree lighting		
Tree Lighting Dusk/Fire and smores		
Lions Club Sponsoring Food (Cookies, Hot Coco)		
December 9th or 16th	4:00pm- 9:00pm	Holiday Light Tour
December 20th	12:30pm-4:30pm	Lathrup Employee Potluck
December 21st	12:00pm-2/3:00pm	Senior Luncheon
<i>Ticket prices TBD</i>		

New Events (starting 1, January 2019)

- Friday morning Older Adult Tai Chi
- Evening Yoga (including Silver Sneakers)

Events for remaining 2018-

Fall Fest-

Friday, October 26th, 2018

6:00pm-8:00pm

Hosted by the City of Lathrup and Fortson Dentistry

Free Donuts, Free Cider, Free Cookies and a hot dog vendor

\$200 pumpkin carving contest and movie during carving

High Tea with Seniors-

Date TBD

I have a meeting with Loretta from the Women's Club about dates that work for them to host it in our community room.

It's a tea testing with a vendor who explains the different types of teas/brands

Metro Detroit Holiday Light Tour-

Date December 9th or 16th 4:00pm- 9:00pm

-Waiting to find out when the lights will be up in Hines Park, Rochester and Downtown Detroit. Pizza in the Community Room before the luxury motor coach picks them up.

Seniors are aware

Holiday Festival-

Sunday, December 2nd, 2018

1pm-3pm

Santa and Reindeer will be here, there will be a tree lighting.

Light refreshments will be served.

End of the Year Senior Luncheon-

December 21st Ticket Prices TBD

**We have CDGB money to spend on food for this event about \$1,200.00

Events for 2019-

Free Concert Summer Series-

May 15th- August 13th (that would be 13 concerts)

Farmers Market-

Possibly move to Tuesdays, out in front of the building in the grass along the sidewalks. 10am-1:00pm/2:00pm

June 11th- August 27th

Food Truck Event/Family Event-

I think it should be a once a month event, first or third Friday. Instead of being many food trucks, I think we should go along the line of more family friendly. A big BBQ, bounce houses, music, possibly alcohol.

February- (Black History Month)-

Last year they played “Detroit,” the movie in the Community Room, we could do a catered dinner and a movie. Take a vote for a movie that we could play.

****Traveling Black History Museum Wants to Visit the City of Lathrup Village** They have been contacted about setting up here**

Martin Luther King Jr Day – (AARP SPONSOR)

January 21st, 2019 Dinner in honor of Dr. King

Brunch with the Easter Bunny-

Sunday, April 21st

Holiday Dances or Dinners-

Valentine’s Day- Thursday, February 14th

St. Patrick’s Day- Sunday, March 17th (we could do something that Friday the

15th)

CITY OF LATHRUP VILLAGE

NOTICE OF PUBLIC HEARING

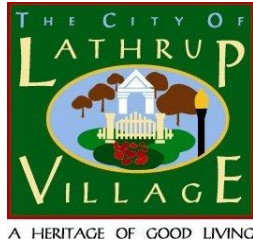
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

NOTICE IS HEREBY GIVEN that the **City of Lathrup Village** will hold a public hearing on the use of Community Development Block Grant Funds. The Hearing will be held on **Monday, November 19, 2018 at 7:00 p.m. at the Municipal Building, 27400 Southfield Road, Lathrup Village, MI 48076** to hear public comments on the CDBG Program Year 2019 application in the approximate amount of **\$7,137** to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at the **Municipal Building 27400 Southfield Road, Lathrup Village, MI 48076 until 4:30 p.m., November 19, 2018.**

Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact **Yvette Talley** at **248-557-2600 ext. 226 at 27400 Southfield Rd., Lathrup Village, MI 48076** for special services.

Yvette Talley, City Clerk

Published – November 1, 2018



Action Request

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FROM: Dr. Sheryl Mitchell, City Administrator

DATE: November 19, 2018

RE: PUBLIC HEARING FOR 2019 CDBG PROGRAM

The City of Lathrup Village is processing the following allocation of its funds from the Community Development Block Grant Program. In order to satisfy all requirements of the application by December 14, 2018 the City must hold a public hearing for input on the proposed program.

Program Year 2019

City Allotment: \$7,137

Proposed Use: \$7,137

Reasoning: Entire allotment for our Senior Service Programs

With these funds we can continue to expand our Senior Programs for Nutrition, education, and exercise.

Suggested Motion:

To schedule the 2019 Community Development Block Grant (CDBG) Public Hearing for November 19, 2018.



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: November 19, 2018

RE: **MOTION TO APPROVE 1ST READING OF AN ORDINANCE TO AMEND
APPENDIX A - FRANCHISES, AMENDING ARTICLE I, CONSUMER POWER
COMPANY IN ITS ENTIRETY.**

The ordinance grants Consumers Energy the right and authority to commercially operate gas lines and facilities on, along, under and across public places in the City of Lathrup Village. The current franchise expires on April 1, 2019, and they have requested a renewal.

Suggested Motion:

To approve the 1st reading of an ordinance to amend Appendix A – Franchises, amending Article I, Consumer Power Company in its entirety.

Motion by _____, Seconded by _____,

ORDINANCE NO. ____-18

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND APPENDIX A - FRANCHISES, AMENDING ARTICLE I, CONSUMER POWER COMPANY IN ITS ENTIRETY.

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1 of Ordinance. Title and Purpose.

Section 101 – Title and Purpose

An ordinance, granting to Consumers Energy Company, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the City Of Lathrup Village, Oakland County, Michigan, for a period of thirty years.

Section 2 of Ordinance. Franchise

Section 201 - Grant and Term.

The City Of Lathrup Village, Oakland County, Michigan, hereby grants to Consumers Energy Company, its successors and assigns, hereinafter called "Consumers" the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the City Of Lathrup Village, Oakland County, Michigan, for a period of thirty years.

Section 202 - Conditions.

No public place used by Consumers shall be obstructed longer than necessary during construction or repair, and shall be restored to the same order and condition as when work was commenced. All of Consumers' gas lines and related facilities shall be placed as not to unnecessarily interfere with the public's use of public places. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.

Sec. 203 - Injury or damage to streets, highways, alleys, public places, trees, landscaping or structures.

Consumers shall do no injury or damage to any street, highway, alley or other public place, or to any trees, landscaping, or to structures of any kind lawfully placed, laid, or constructed thereon or in the space above or below the surface of such places. In the event such injury or damage should occur, same will be promptly compensated, repaired or restored at Consumer's expense and cost.

Section 204 - Hold Harmless.

Consumers shall save the City free and harmless from all loss, costs and expense to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the City on account of the permission herein given, Consumers shall, upon notice, defend the City and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance.

Section 205 - Extensions.

Consumers shall construct and extend its gas distribution system within said City, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

Section 206 - Franchise not Exclusive.

The rights, power and authority herein granted, are not exclusive.

Section 208 - Rates and Conditions.

Consumers shall be entitled to provide gas service to the inhabitants of the City at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

Section 209 - Revocation.

The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

Section 210 - Michigan Public Service Commission Jurisdiction.

Consumers remains subject to the reasonable rules and regulations of the Michigan Public Service Commission applicable to gas service in the City and those rules and regulations preempt any term of any ordinance of the City to the contrary.

Section 211 - Additional conditions; assignability.

It is a further condition of this franchise that it be subject to the rights of the city and its inhabitants as enumerated in sections 14.2 and 14.4 of the Charter of the city and that this franchise is not exclusive. It shall not be assigned without consent of the city, which consent will not be unreasonably withheld.

Section 3 of Ordinance. Repealer.

This ordinance repeals any ordinances in conflict thereof.

Section 4 of Ordinance. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5 of Ordinance. Savings Clause.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 6 of Ordinance. Publication and Effective Date.

This ordinance shall be effective upon publication not less than 10 days after the adoption date. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6 of Ordinance. Adoption.

That this ordinance was duly adopted by the City of Lathrup Village City Council at its regular meeting called and held on _____, 2018 and was ordered given publication in the manner required by law.

CITY OF LATHRUP VILLAGE

YVETTE TALLEY, City Clerk

Introduction Date: November 19, 2018

Adoption Date: _____, 2018

Publication Date: _____, 2018



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: November 19, 2018

RE: **APPROVAL - MUNETRIX**

Munetrix is a platform for municipal metrics. It is a data analytic platform that measures everything relative to local government's fiscal and operational performance. Munetrix has a partnership with SEMCOG. The Michigan Treasury offers a reimbursement to local cities for up to 50% of the costs for financial forecasting and transparency reporting tools. Municipalities interested in applying for the grants must submit applications by November 21, 2018. The fee for the 1-year license agreement is \$4,059.45 plus a one-time set up of \$608.92.

Suggested Motion:

To approve Munetrix Subscription Agreement for \$4,059.45 plus a one-time set up of \$608.92; and authorize the City Administrator to sign related documents and apply for the 50% grant with the Michigan Treasury.

Motion by _____, Seconded by _____,

July 27, 2018

Dr. Sheryl Mitchell
City Manager
City of Lathrup Village
27400 Southfield Rd.
Lathrup Village, MI 48076-3489

Dear Dr. Mitchell:

Thank you for your interest in a subscription to Munetrix. Our pricing is population based, and the yearly investment is identified below. As a web-based service, there is no installation required on your part, including for any updates. All you will need is a browser to open the tool, login and begin using it.

Organization Name: City of Lathrup Village

Contact Name: Dr. Sheryl Mitchell

Type: City

Contact Phone: 248-557-2600

Population: 4126

Contact Email: smitchell@lathrupvillage.org

License Fee: \$4,059.45
Premium Edition

Setup & Training Fee: \$608.92
1st Year Only

A copy of our Subscription Agreement is included with this quotation. We will provide up to two User Seats per the Subscription Agreement, but we recommend no more than one "Fiscal Editor" for data integrity purposes. The other User Seat is for your Administrator, a Demographic Editor (all but financial) or for your IT support person. All users will be asked to read and accept the Terms of Use upon registration, a copy of which can be obtained from Munetrix.com. If additional user seats are required, a fee of \$250 per seat may apply.

We look forward to the opportunity to welcome you to our growing family. If you would like to learn more about the system or want to schedule a demo prior to making a decision, please contact us directly.

If you would like to proceed with the purchase of a subscription, please print and sign the appropriate pages to this document and fax to 248-683-5826, or scan/email to: subscription@munetrix.com. Next, go to www.munetrix.com, and register using the link at the top of the homepage. We will verify your role, synchronize your credentials to activate your user license and invoice you simultaneously.

Sincerely,



Robert Kittle
President & CEO
248-499-8355

- ☐ We would like to purchase a Premium Edition subscription to Munetrix
- ☐ We are only interested in Transparency Edition Subscription at this time

bob@munetrix.com

THIS OFFER IS VALID FOR 60 DAYS

MUNETRIX SERVICES PROPOSAL WORKSHEET

This Munetrix Services Proposal Worksheet identifies the proposal elements that are shown on the cover letter and Subscription Agreement. If any additional options or features are desired, please indicate on this document and we will adjust your plan and resend a new version to you. If you are satisfied with the Proposal Worksheet as is, no action is required except to sign the Subscription Agreement and return it back to us either by fax to (248) 683-5826 or a scan via email to subscription@munetrix.com.

Organization Name: City of Lathrup Village		Organization Type: City	
Subscription or Service Type: Premium Edition			
Special Service or Overview:			
Terms: Net 30			
Contract Start Date: Upon receipt of signed agreement		Anniversary Date:	
Customer Account # 632100	Account Manager: Bob K	Sales Vertical: Municipal	Client Referral Source: Internal
Scope of Services or Deliverables: Premium Edition, Annual contract with Munetrix. See subscription agreement for details.			Fees:
			Fixed
			Monthly
			Annual
			Multi-year
			4,126 Population
Description			Investment
Transparency Edition - (Meets State of Michigan Mandatory Minimum Requirements) & Includes:			\$2,706.30
Two User Seats			Included
Dynamic Dashboard			Included
Peer Group Comparisons			Included
BudgetBuilder™			Included
Debt Manager™			Included
Open Checkbook			Included
CVTRS/CIP Compliance Report Wizard			Included
Implementation Fee (<i>First Year Only</i>)			\$405.95
Basic Training & Support Included (<i>per subscription agreement unless option service upgrades chosen</i>)			Included
Subtotal:			\$3,112.25

Premium Edition - Includes all Transparency Features and:	\$4,059.45
Buildings Manager™	Included
Capital Improvement Manager™	Included
Chart of Accounts Manager™	Included
Custom Reports	Included
ForecastBuilder™	Included
Headcount Manager™	Included
ProjecTracker™	Included
Trust Fund Manager	Included
Emergency Preparedness Manager (<i>Call for quote</i>)	N/A
Implementation Fee (<i>First Year Only</i>)	\$608.92
Basic Training & Support Included (<i>per subscription agreement unless option service upgrades chosen</i>)	Included
Subtotal (includes all Transparency & Premium features):	\$4,668.37

Additional Users:

Additional Authorized User(s): \$250 per additional user	\$0.00
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Optional Features or Plans:	
Board Member Module (\$150 per board member)	\$0.00
Basic: \$3,000/year or \$250/month (+10% discount on subscription fee)	\$0.00
Preferred: \$6,000/year or \$500/month (+20% discount on subscription fee)	\$0.00
Optimal: \$12,000/year or \$1,000/month (+30% discount on subscription fee)	\$0.00

Total Investment For Transparency Edition Plus Options:	\$3,112.25
Total Investment for Premium Edition Plus Options:	\$4,668.37

Billing Address:	City of Lathrup Village	27400 Southfield Rd.	Lathrup Village	MI	48076-3489
Bill-to Name: Dr. Sheryl Mitchell			Title: City Manager	Email: smitchell@lathrupvillage.org	
Details of Milestones (If Applicable)		Estimated Timing of Deliverables		Additional Fee(s) (If Applicable)	
Implementation: TBD		TBD - Based on date of contract execution		None	
Training: TBD		TBD - Based on date of contract execution		None	

AUTHORIZED USERS: Please provide this information. If additional user seats are needed, please indicate so above.

User #1 Name: _____

Title: _____

Email: _____

User #2 Name: _____

Title: _____

Email: _____

Additional User Name (Fees Apply): _____

Title: _____

Email: _____

Basic training and support includes:

1. One in-person or web-based training session upon activation of City of Lathrup Village's Authorized User Accounts.
2. One web-based training and one refresher training session per year.
3. Basic phone, email and web-conferencing support
 - a. Additional Support Packages are also available for a fee – see Services Proposal Worksheet.

MUNETRIX SUBSCRIPTION AGREEMENT

THIS MUNETRIX SUBSCRIPTION AGREEMENT (the "Agreement") is made by and between **MUNETRIX, LLC** a Michigan Limited Liability Company whose address for purposes of this Agreement is 3297 Five Points Drive Auburn Hills, MI 48326 (the "Company") and **CITY OF LATHRUP VILLAGE** whose address is 27400 Southfield Rd., Lathrup Village, MI 48076-3489 (the "Licensee"), (and together with the Company, the "Parties").

WHEREAS, MUNETRIX, LLC, offers subscriptions to the Munetrix "Municipal Metrics" financial transparency database (the "Tool") for the benefit of Administrators, Finance Officers, Business Managers, and Elected Officials, whereby they may subscribe to and be issued rights to use the Tool for fiscal transparency or business management practices;

NOW, THEREFORE, the Parties hereby agree as follows:

- 1. Subscription.** As a condition to the Agreement, the Licensee shall pay the Company an annual fee (the "License Fee"). Payment of the License Fee is due within thirty (30) days of the earlier of a) the date Company sends an invoice to Licensee for the License Fee or b) Licensee's registration for use of the Tool. Within a commercially reasonable time following the Company's receipt of the executed Subscription Agreement, the Company agrees to provide the Licensee with full access to editing rights to the Munetrix Tool through the Company's website (Munetrix.com).

The annual subscription will have a start date coinciding with the complete execution of this Agreement ("Start Date"). The end date ("End Date") will be the first day of the month following twelve (12) months after the Start Date (the "Term").

The Parties agree that the Term shall automatically be renewed for successive one-year periods (each a "Renewal Term") unless the Company is notified in writing by the Licensee at least thirty (30) days prior to the applicable End Date that Licensee intends not to allow the Term to automatically renew. Licensee shall pay the Company an additional License Fee for each Renewal Term within thirty (30) days of the date Company sends an invoice to Licensee for the additional License Fee. The Licensee acknowledges that the License Fee may increase in each Renewal Term. The Company agrees to notify the Licensee at least sixty (60) days prior to a new Renewal Term if any increase in the License Fee will be implemented for that Renewal Term, and if a "Rate Lock" option is available for the applicable Renewal Term.

- 2. Users.** This Agreement provides up to two (2) Authorized Users of the Licensee organization the right to use the Tool during the Term and any applicable Renewal Term. For the purposes of this Agreement, the term "Authorized Users" shall mean any chief finance officers, chief administrators, support staff, or other employees of the Licensee that are elected or appointed during the time the Tool is being utilized and who agree to be bound by Munetrix's Terms of Use, and/or designated by the Licensee's Chief Administrative Officer.

In the case the Licensee desires to have additional User Seats, a fee of \$250 per additional user may be charged to the Licensee and added to the License Fee for each Term and applicable Renewal Term.

- 3. Licensee and User's Responsibilities.** The Licensee agrees that each Authorized User shall (i) be responsible for the accuracy, quality and legality of its data entered into the Tool (or any database that utilizes the Tool) and of the means by which such data is acquired, (ii) use commercially reasonable efforts to prevent unauthorized access to or use of the Tool, and notify the Company promptly of any such unauthorized access or use, and (iii) use the Tool only in accordance with the Terms of Use and applicable laws and government regulations.

The Licensee agrees that each Authorized User shall not (a) make the Tool available to anyone other than an Authorized User, unless otherwise allowed or authorized per this Agreement, (b) sell, resell, rent or lease the Tool, (c) use the Tool to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights or any other applicable law, (d) use the Tool to store or transmit viruses or malicious code, (e) interfere with or disrupt the integrity or performance of the Tool or any third-party data contained therein, or (f) attempt to gain unauthorized access to the Tool or Company's related systems or networks.

The Licensee agrees to immediately discontinue, decommission or otherwise notify Company to decommission any Authorized User from having access to the Tool upon termination of their employment from the Licensee's organization.

- 4. Company Responsibilities.** At a minimum of once per year, and as long as state agencies continue to provide Company access to bulk data downloads, the Company agrees to keep the data available to the Tool current with the most recent data made accessible to Company. The Company will also maintain the Tool in terms of security and up-time in accordance with industry standards in place at the signing of this Agreement.

Basic system enhancements will occur periodically at no additional charge. These updates will be in the form of slight modifications that make the system more user-friendly or intuitive and may include various additions to data or charts that can help a governmental

entity, or the general public understand the data better. No version downloads are required by the Licensee; these updates will automatically appear once released for production and a user notification will appear upon the Licensees next log-in. The notification feature is turned "on" as the Tool's default setting, and this preference may be changed by the Licensee using the system's settings.

- 5. Terms of Use.** The Licensee agrees to be bound by (and comply with) and agrees to cause its Authorized Users to be bound by (and comply with) this Agreement and Munetrix's Terms of Use. For the purpose of this Agreement, the "Terms of Use" shall mean those certain Terms of Use that are set forth on Munetrix's website and relate to the usage of Munetrix's site, tools, and products, as modified from time to time. To the extent that there is any direct conflict between the terms of this Agreement and the Terms of Use, the terms of this Agreement shall control and prevail.
- 6. Guest User Link.** As a condition to this Agreement, the Licensee agrees to place an approved Munetrix Citizens Guide to Finances guest user link or other means to hyperlink the Munetrix Tool to their websites homepage.
- 7. Limitation of Liability.** The liability of the Company arising out of or related to this Agreement or the Tool shall not exceed the amount of the most recent License Fee paid by the Licensee under this Agreement.
- 8. Relationship of the Parties.** The Parties to this Agreement are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the Parties.
- 9. Assignment.** Licensee may not assign any of its rights or delegate any of its duties under this Agreement without the prior written consent of the Company.
- 10. Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law and the remaining provisions of this Agreement shall remain in effect.
- In addition to any other rights and remedies that the Parties might have at law or in equity, the Company reserves the right to suspend or cancel this Agreement and access to the Tool in the event that the Licensee breaches (or threatens to breach) any term of this Agreement.
- 11. Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. Use of the system is also deemed an acceptance of the agreement.
- 12. Governing Law.** This Agreement shall be bound by the laws of the State of Michigan without regard to its conflicts of law provisions.
- 13. Entire Agreement.** This Agreement along with the Terms of Use constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted.

The Licensee agrees to the provisions of this agreement and by signing warrants and represents that they have the authority to execute the transaction as of the Start Date.

City of Lathrup Village

Munetrix, LLC



By: _____

By: Robert Kittle

Its: _____

Its: President & CEO

Date: _____

Date: July 27, 2018

From: Inside 208 <donotreply@wordpress.com>
Sent: Tuesday, October 9, 2018 12:05 PM
To: Sheryl Mitchell
Subject: [New post] New State Fiscal Year Brings Treasury Grant Opportunities

Chris Hackbarth posted: "With the start of the state's 2018-19 fiscal year last week, two grant opportunities within Treasury are again available to local units: The Financial Data Analytic Tool Reimbursement Program is intended to partially reimburse cities, villages, townships"

New post on Inside 208



[New State Fiscal Year Brings Treasury Grant Opportunities](#)

by [Chris Hackbarth](#)

With the start of the state's 2018-19 fiscal year last week, two grant opportunities within Treasury are again available to local units:

The [Financial Data Analytic Tool Reimbursement Program](#) is intended to partially reimburse cities, villages, townships, counties, and regional councils of government, up to 50% of the costs, for financial forecasting and transparency reporting tools acquired through State approved vendors (Munetrix or Forecast5). Treasury has approximately \$800,000 to distribute to local governments under this grant program.

All cities, villages, townships, counties, and regional councils of government that enter into an agreement, **on or before December 1, 2018**, with one of the Michigan Department of Technology, Management and Budget approved financial data analytic tool vendors are eligible for up to 50% reimbursement under the Financial Data Analytic Tool Reimbursement Program.

Additional information on this program and grant applications will be [available through this link](#).

The [Financially Distressed Cities, Villages and Townships Grant Program](#) is also accepting applications for the new fiscal year. Treasury has \$2.5 million available to provide grants to financially distressed cities, villages, or townships with one (1) or more conditions that indicate probable financial distress. Grant funding is to be used to pay for specific projects or services that move the city, village, or township toward financial stability.

Municipalities interested in applying for an award must submit applications to Treasury **by 11:59 p.m. on Wednesday, November 21, 2018**. The grant application can be [found through this link](#).

Chris Hackbarth is the League's director of state & federal affairs. He can be reached at 517-908-0304 and chackbarth@mml.org.

Chris Hackbarth | October 9, 2018 at 12:05 pm | Categories: [Grant Opportunity](#), [Legislative Link Articles](#), [Municipal Finance](#), [Revenue sharing](#) | URL: <https://wp.me/p3wSLH-1Cm>



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<http://blogs.mml.org/wp/inside208/2018/10/09/new-state-fiscal-year-brings-treasury-grant-opportunities/>



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: November 19, 2018

RE: **APPROVAL – CLOSE CITY HALL OFFICES ON THURSDAY, DECEMBER 20, 2018 FROM 12:30 PM TO 4:30 PM – FOR EMPLOYEE POTLUCK HOLIDAY CELEBRATION**

Council is being requested to authorize the closing of City Hall offices to allow staff to participate in a holiday celebration the afternoon of December 20th.

Suggested Motion:

To approve the closing of City Hall offices on Thursday, December 20, 2018 from 12:30pm to 4:30pm.

Motion by _____, Seconded by _____,

Sheryl L. Mitchell, City Administrator

City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
smitchell@lathrupvillage.org
Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl Mitchell, City Administrator
DA: November 19, 2018
RE: **City Manager Report – Week Ending November 19, 2018**

The following are highlights from this week.

- J **Water Main Lining Project** – Scott Ringler, the City's Engineer from Giffels Webster reported that the contractor identified 2 obstructions in the section between Rainbow and Lincoln. The sections have a 90 degree bend. They are recommending that the contractor not line this section of pip and tie it back to the existing water main. The section north (Rainbow to Margate) will still be lined.
- J **Planning Commission** –Next meeting is Nov.27th, which will include a Study Session and Site Plan Review and Special Land Use for 26727 & 26751 Southfield Road (Lathrup Petro LLC), and the amended site plan for the Lathrup Town Home Development.
- J **DDA** – Held meeting on November 9th. However, there was not a quorum present.
- J **RFQ – Real Estate Professional** - for the House in the Woods Property has been posted. Deadline for responses is December 7, 2018. Information is on the website.
- J **Positions Posted** – applications are being accepted for 2 positions: (1) Community & Economic Development Manager and (2) Assistant-Building Department & Code Inspector. Have received over 50 applications for the 2 positions. Plan to start interviews after Thanksgiving holidays.
- J **Service Line Warranty Program** – is sending out its second mailing to residents for the warranty coverage on water and sewer lines. Eleven residents have signed up thus far.
- J **Tribute to Frank Brock** – is scheduled for Monday, December 17th at 5:30pm in the Community Room. The Council meeting will follow and also be held in the Community Room.
- J **City Employee Potluck Holiday Celebration** – Scheduled for Thursday, December 20th from 12:30pm to 4:30pm. City offices will be closed to allow everyone to participate.
- J **Thanksgiving Holiday** – City Hall offices will be closed on Thursday, November 22nd and Friday, November 23rd for the holiday.
- J **Santa and Tree Lighting Program** – scheduled for Sunday, Dec. 2nd.
- J **Small Business Saturday** – Saturday, Nov. 24, 2018 – Main Street program that offers prizes. Info available at www.advantageOakland.com/ShopSmall
- J **Southfield Chamber** – the City of Lathrup Village is partnering in hosting a seminar in the Community Room on January 9th from 9am-11am. The presenter is Michael Jeffreys who will be addressing Advanced Communication and Sales Strategies. Cost is \$5 for members and \$10 for non-members.
- J **City Administrator** – Planning a vacation and will be out of the office, Nov. 28th - 30th and December 6th-7th.